

November 2011

**Dear Parents/Carers**

There will be consultation evenings at College on Tuesday 6<sup>th</sup> December, 5.00pm - 8.00pm and Wednesday 7<sup>th</sup> December, 3.30pm - 6.00pm for parents of first year students. We very much welcome the opportunity to review your son/daughters' progress with you and the assessment grades which are enclosed with this letter will inform discussions.

Students are invited to join their parents to be part of the consultation process and are asked to make appointments for you with their teachers. Overleaf is a list of the rooms being used and it would be helpful if you are aware of the names and location of the staff with whom you have appointments.

During both evenings there will be a Higher Education Convention in the Hall. Representatives from a large number of universities will be present to answer general enquiries about Higher Education or more specific questions relating to their institutions regarding aspects such as courses, entry requirements, financial support and accommodation. The College's own Higher Education & Careers Advisers will also be present to offer guidance about progression from QE. Please feel free to visit the Convention at any point during the evenings.

Please note that there are external exams for most students in January and it is important that students fully prepare for them. Also, the start of A2 teaching for first years has been amended. The A2 fortnight will now run from Monday June 11<sup>th</sup> to Friday June 22<sup>nd</sup> and it is vital that students are in College during this time.

I do hope you will be able to attend one of the consultation evenings to meet with staff and to take advantage of the Higher Education Convention.

Yours sincerely



**Tim Fisher**

**Principal**

