

November 2009

Dear Parent/Guardian

On Tuesday 1st December the usual college timetable will be suspended for one day to allow first year students to meet individually with their subject teachers to review their progress and update their Individual Learning Plans. Students who do not study any subjects in first year classes will therefore not be required to come into college on that day.

Any second year student who takes one or more subjects in first year classes may be required to come into college to meet with their subject teachers. However, it should, in most cases, be possible for students who only take one subject in a first year class to avoid having to come in to college for just one appointment, by coming to an arrangement with their subject teacher to meet at another time.

Whilst there will be no lessons for second year students on 1st December, assignments will be set by subject staff and students will be expected to work at home.

Yours faithfully



Greg Barker
Assistant Principal