

# Queen Elizabeth Sixth Form College

## Minutes of the Special Meeting of the Search Committee held on Thursday 19 November 2009 at 4.30 pm

Present: Mr C Wiper (Chairman)  
Mr T J Fisher  
Mr M Ithurralde  
Mr N Waterfall-Brown

In Attendance: Mr G Brookes (Clerk)

21/09 Apologies

There were no apologies.

22/09 Minutes of the Previous Meeting

The minutes of the meeting held on 14 September 2009 were **accepted** as a true record and signed by the Chairman.

23/09 Matters Arising

Ref 20/09: it was noted that the date of the Special Meeting was changed from 9 November to 19 November.

There were no matters arising.

24/09 Outstanding References

Ref 17/09: Preparation of a glossary of terms is ongoing.

**Action Mr Fisher/Mr Brookes**

25/09 Urgent Business

The Clerk referred to a suggestion from Darlington College that the two colleges should arrange a training session for governors on developments in the 'Machinery of Government' and, perhaps, the political dimension of 16-18 education. Preferably, the session would be a joint venture held at one of the colleges.

After discussion the Committee **agreed** that the most convenient option would be to hold a joint session sometime in January 2010 and asked the Clerk to pursue the matter and raise it at the next Board meeting.

**Action Mr Brookes**

26/09 Appointment of Members

26.1 The Clerk reminded the Committee that currently there is a vacancy for a Parent Member and that two vacancies for independent Members will occur by the end of 2009 (including the anticipated resignation of Ms S Robinson).

26.2 Also, in response to recent advertisements on the College website, in the College newsletter and in the Northern Echo, two people had expressed an interest in becoming governors: Mr J Perks and Dr D Hall (neither of whom were eligible to be become a Parent Member).

26.3 The Committee considered the current needs analysis matrix and lists of current Members and the composition of the Corporation Committees.

26.4 Parent Member

26.4.1 Mr Fisher informed the Committee of a potential Parent Member who has a daughter at the College and two other daughters who may well attend in the future. Mr McEwan is a local man with experience in

Middlesbrough Primary Care and in children's services and is a local councillor. Mr Fisher knows Mr McEwan and considered he has a genuine interest in the College and that his experience, including his knowledge of local authority procedures and resource management, would be valuable attributes with respect to College issues.

26.4.2 The Committee unanimously **agreed** to **recommend** to the Board that Mr Chris McEwan be appointed as a Parent Member of the College Corporation for a period of two years effective from 1 January 2010.

**Action Mr Fisher**

26.5 Independent Members

26.5.1 The Committee considered the details available for Mr J Perks and Dr D Hall and other possible candidates for appointment as Independent Members. They also discussed at length the benefits of retaining the very positive links with Darlington College by appointing the Principal (designate) Mr Tim Grant as an Independent Member of the QESFC College Corporation.

26.5.2 The Committee **agreed** to recommend to the Board that Mr Tim Grant be appointed as an Independent Member of the College Corporation for four years effective from 1 January 2010.

**Action Mr Wiper**

26.5.3 The Committee further **agreed** that the details of the other people considered as potential Members would be kept on file and that Mr Perks and Dr Hall be informed of this.

**Action Mr Brookes**

27/09 Other Issues

27.1 There will still be a vacancy for an Independent Member from 1 January 2010 and this will be considered as soon as possible

27.2 Two further vacancies: One Teaching Staff Member and an Independent Member will arise on 31 August 2010 when the terms of office of the current incumbents come to an end.

27.3 The terms of office of the current Chairman of the College Corporation and the Vice-Chair come to an end on 31 August 2010.

28/09 Urgent Business Raised under Item 25/09

The matter raised was discussed at Item 25/09.

29/09 Confidentiality

The recommendations made in Ref 26/09 are to remain confidential until after the Board meeting on 3 December 2009.

30/09 Date and Agenda for the Next Meeting

The next meeting will be held on Monday 1 February 2010.

There being no further business the meeting closed at 5.15 pm.