

Principal: Tim Fisher

18th March 2020



Dear Student

As you will be aware, the measures adopted by the government to delay the spread of COVID19 have had a big impact on the way we work and study. We are responding to this by changing how we deliver our courses, and how we support you, for the remainder of this term.

From tomorrow, and until Friday 3rd April, learning at the college will take place not in classrooms but online. This means that your teachers will continue to provide you with resources, guidance and assessments to help you make progress but will do so through, for example, Google Classroom or a Google Site. You should by now be aware of the particular methods each course will use to do this. It is very important that you check as soon as possible that you know how to access these resources and that you are able to do so from home. If you are unable to work in this way you must contact the college by tomorrow morning to let us know. Do so by emailing curriculumsupport@qeliz.ac.uk or by calling the college on (01325) 461315. We will do our best to make alternative arrangements for you.

It may be that a course that you are taking requires you to do something in particular over the next two weeks, such as submit an important assessment. In that situation, teachers will email or message you directly. You have already been contacted about how to stay in touch with us or other agencies about safeguarding matters when you are not in college. Please make sure that you frequently check all the different ways in which we might communicate with you, such as your college email account. Students in receipt of a 16-19 bursary or free school meals will continue to receive these during the period of remote learning.

Finally, the situation we are responding to is a developing one. It may be that we contact you in the near future with more information or with further changes. In the meantime please be assured that the college's staff are continuing to work to ensure that you can learn and stay safe in these difficult times.

Yours faithfully,

A handwritten signature in black ink that reads 'Tim Fisher'.

Tim Fisher
Principal