

CORONAVIRUS SAFETY MEASURES

GUIDANCE FOR STUDENTS USING COLLEGE BUS SERVICES

The following guidance is based on the latest advice from the Department for Education that was published on 11 August 2020. Full details can be found in the online document [Transport to school and other places of education: autumn term 2020](#)

The part of the above guidance that is relevant to the bus services provided by QE can be found in the section entitled "Part B: guidance for dedicated transport to schools and other places of education for autumn term 2020". The College has used this government guidance to inform its procedures for the use of College bus services that are due to re-commence from Monday 7th September 2020. Please read the following information carefully **BEFORE** coming in to College on a College bus.

If you, or a member of your household, have [symptoms of coronavirus \(COVID-19\)](#), **do not** board any College buses and do not attend College. Do either email qe@qeliz.ac.uk or telephone the College on 01325 461315 to inform us of your absence. If you are taken ill with Covid-19 symptoms whilst on the College site, please inform your teacher or if not in a lesson, any other member of staff. You will then be asked to isolate yourself in the First Aid Room and appropriate arrangements will be made to ensure your safe return home. **Do not** return home on a College Bus. In all cases, government guidance on self-isolating should be followed. Anyone with symptoms must follow the [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)

All bus users must clean their hands before boarding transport and again on disembarking. Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser. Hand sanitiser will be fitted at the front of the bus and should be used upon boarding.

Ensure good respiratory hygiene using tissues and disposing of them either in an on-board bin or in a bin when you arrive at College. Follow the "Catch it, Bin it, Kill it" guidance (see the posters at College) and avoid touching your face, eyes, nose or mouth with unclean hands. Do not shout or sing on the bus and avoid all but essential communication with the driver. Do not eat or drink whilst on the bus (except for water from a personal water bottle) and please take any litter with you when leaving.

In order to minimise contact between students on College Buses, we will be operating a 'first in, last out' system, with those students getting on first always seated at the rear of the bus and the bus filling forwards. Students from the same bus pick up point and year group should sit together. Students should occupy the same seat each day and if capacity allows, leave a space in the seat next to them. The row behind the driver should be left empty.

Please follow the same social distancing rules when waiting for or leaving the bus as those within and around the College site – currently 1 metre+.

In accordance with advice from Public Health England and to support driver and student safety, from the autumn term, students **MUST** wear a face covering when travelling on a College Bus. This does not however apply to people who are [exempt from wearing a face covering](#) on public transport. A face covering is a covering of any type which covers your nose and mouth. Reusable or single-use

face coverings can be used. A scarf, bandana, religious garment or hand-made cloth covering may also be used but these must securely fit round the side of the face. Drivers may refuse boarding if a student is not wearing a face covering unless provided with written evidence of exemption.

Good ventilation from fresh air will be provided wherever possible by keeping windows, or roof lights open. Where air-conditioning is fitted, it will be set so as to avoid using recirculated air and will be fitted with an air purifier to continually clean air contaminants whilst the vehicle is in use.

Bus companies will be operating enhanced cleaning of buses with each bus being thoroughly disinfected after the morning journeys and at the end of each day.

Under no circumstances should anyone else use College buses other than those QE students that have applied for and have been granted a place/bus pass. Please wear your bus pass ID that will be issued to you at the start of term to confirm your eligibility to travel on a College bus.

If you require any further advice or wish to report any concerns about the College's response to the coronavirus pandemic then please contact ge@qeliz.ac.uk and your enquiry will be directed to the relevant member of staff depending on the nature of the issues involved. If you have a more general enquiry about College buses please see the [Transport and Financial Support section](#) of the College website or email transport@qeliz.ac.uk . When in College, please ask your teacher or a member of support staff if you have any questions or other concerns.

Thank you for your cooperation.

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